



#3 - DHFS FINAL OCCUPANCY INSPECTION

Facility: _____

Date: _____ Project: _____ DHFS Inspector: _____

"X" ID# if NA _____ Portion of Proj: _____ DHFS Proj #: _____

TOPIC	ID	ITEM	INSPECTION SPOT CHECK METHOD	Room # where Correction is Needed
Bldg Constr	1	Fireproofing	Beam clamps & key locations [220 §3]	
	2	Penetration-Flr/Wall	Mech/elec rms & rated walls for UL design quality [101 §8.2.3.2.4.2]	
Exits	3	Egress Path	To public way [101 §7.7.1]; multi lamp/fixt [101 §7.8.1.4]; no hazards [101 §7.5.1.7]	
	4	Exit Signs	If path not readily apparent [101 §7.10.1.4]; No Exit if may be mistaken [101 §7.10.8.1]	
Doors	5	Fire Barrier Doors	Self-close; hold open w/smk det; 45m/60m/90m, 1/8" gap; 30# open [101 §8.2.3.2]	
	6	Smoke Barrier Door	Self-close, astrigal, hold open w/smk det, 1-3/4" or 20m [101 §18.3.7.5-8]	
	7	Corridor Doors	Latching, 1"uc, dutch [101 §18.3.6.3]; dbl doors:astrigal & auto-flush [101 §18.2.3.5]	
	8	Auto Operators	Latchable at rated w/smk det ; no "off/hold" switch; signed; 50# open [101 §7.2.1.9]	
	9	Delayed Egress	15s release; signed; 1/ path; fully sprkled; FA/Elec open [101 §18.2.2.2.4; §7.2.1.6.1]	
	10	Locking/Mag	For pt safety [101 §18.2.2.2.4]; Sensor w/ button within 5'; FA/Elec open [101 §7.2.1.6.2]	
Sprinkler	11	Fire Extinguisher	Conspicuous, mounted, accessible, tagged, <150' apart [101 §7.9.4 →NFPA 10]	
	12	Sprkler Obstructions	Blockage at irregular ceilings & shaped rms [13 §6-5]	
	13	Spacing	>6' <15' apart; >4" corners, >7½' to wall [13 §5-6.3]	
	14	Valves; Full Spklr	All rooms sprkled; valves supervised; QR in sleep smk comp [101 §18.3.5]	
Fire Alarm	15	Fire Alarm Operation	Doors close, strobes visible, audible volume [101 §18.3.4]	
	16	Smoke Detectors	Rms open 2 corridor [101 §18.3.6.1]; >3' to air grills; door holds@2'hdr [72 §2-10.6]	
	17	Staff Training	Staff know how to respond; know compartments [101 §18.7.2]	
Med Gas	18	Piping	Labeled with gas & flow direction [99 §4-3.1.2.14]	
	19	Valve, isolation	Labeled & Locked [99 §4-3.1.2.3]	
	20	Zone Valve & Alarm	Labeled with gas & space served w/close-caution sign [99 §4-3.1.2.14]	
Ventilation	22	Air Flow	Hold tissue strip at cross-corr smoke/fire/rm drs to √ neutral air flow [90A §2-3-11]	
	23	Fire Dampers	At 2 hr walls/shafts [90A §3-3.1]; mfg install [§3-4.6]; access door/label [§2-3.4]	
	24	Smoke Dampers	Iso AHU > 15kcfm on SA, RA [90A §2-3.9.2]	
	25	Duct Smk Detectors	AHU >2kcfm: SA main prior to branch; AHU>15kcfm:RA @ shafts/AHU [§4-4.2]	
	26	Electrical	Directory complete [70 §384-13]; >3' work space [70 §110-26];	
Specialty Areas	27	Pt Care Bed Areas	min 4 HG recpt on 2 ckts [70 §517-18];	
	28	Emerg Lighting	All norm off, √ emerg lights >1fc, multi lamp/fixture >.2fc [101§7.8.1]	
	29	Kitchen Hoods	UL300 sys, FA connect w/utility shut-dn, K exting [96 §7]; hood MU air [96 §5-3]	
Specialty Areas	30	Anethetizing Loc	Med Gas Valves/Alarm [99 §4-3.1.2.2&3]; smoke vent sys seq of op [99 §5-4]	
	31	Life Support Areas	Med Gas Valves/Alarm [99 §4-3.1.2.2&3]; min 6 HG recpt fed by 1 norm & 1 ded ESS ckts, labeled w/panel & ckt [70 §517-19]	
Other	32			
Occ Documents	33	Local Inspections	Final approvals by electrical, plumbing, building & fire authorities; elevator	
	34	Compliance Statemt	Designer signatures	
	35	Constr Certifications	Finishes list of flamespreads; Certif of install of walks, grab bar & nrs call	
	36	Med Gas Report	Tests: X-connect, valves, outlet flo, alarm, purge, purity, psi; Issues fixed [99 §4-3.4.1.3]	
	37	Vent Balance Report	All Issues corrected; Actual is +/- 10% of design	
	38	Vent Dampers	Map of locations & inventory, w/ID #, of fire/smoke dampers	
	39	Sprinkler Report	NFPA 13 "Contr Mtl & Test Certification (or similar)-all lines filled [13 §10-1&2]	
	40	Fire Alarm Report	NFPA 72 "Record of Completion" (or similar) -all lines filled [72 §1-6.2.1]	
	41	Elec Recepticles	Ea recept in pt care areas tested for wiring, polarity, ground tension [99 §3-3.3.3]	
	42	Generator Report	Test reports (if installed w/project) [110 §5-13]	
	43	EES Functions	List areas on emerg elec sys [99 §3-3 & form at §C-3.3]	