



# WISCONSIN HEALTHCARE ENGINEERING ASSOCIATION

## Chapter 1 Meeting Minutes

<b>President</b>	Mike McGeorge	<b>Officer at Large</b>	Jim Benedict
<b>Vice President</b>	Heather Slotke	<b>Junior Past President</b>	Jason Siplorski
<b>Secretary</b>	Cory Majszak	<b>Senior Past President</b>	Heather Werner
<b>Treasurer</b>	Dave Guberud		
<b>Date</b>	Thursday, September 12 <sup>th</sup> , 2019	<b>Location</b>	Coakley Brothers 400 South 5th St Milwaukee 53204
<b>Time</b>	4:30 PM		
<b>Sponsor</b>	Coakley Brothers		
<b>Education</b>	Fire Door Inspections		

A quorum was present: - 50 attendees, including 6 officers.

The meeting was called to order at 5:03 pm by Mike McGeorge  
Introduction and welcome of guests. (7 guests were present)

### Review of previous minutes

Enter exact wording of motion being made:

A motion was made to accept the October meeting minutes as written.

Summarize any discussions about the motion presented:

There was no further discussion on the motion.

Motion made by:

Shelia Semrou

Motion seconded by:

Dave Beeler

Voting Results:  Passed  Failed

### Reports

1. **Treasurer's Report - Presented by Dave Guberud**
  - i. Beginning balance as of 8/1/2019 = \$11,469.43
  - ii. See attached Treasurer's Report dated 9/1/2019
  
2. **State Board Report - Presented by Mike McGeorge and Isaac Larson**
  - i. **Board Meeting**
    - a. Last Board meeting was in August
    - b. Annual WHEA Conference in September discussed
    - c. WHEA as an organization is financially stable
  
  - ii. **Energy to Care**
    - a. No update
  - iii. **MECH**
    - a. No update
  - iv. **Board Foundation**
    - a. No update
  - v. **ASHE Membership**
    - a. WI organizations and initiatives were highlighted at the Annual ASHE Conference
  - vi. **Communication**
    - a. No update

3. **Member Services Report - Presented by Eric McGlaughlin**
- i. Please see Membership Report dated 9.12.19
  - ii. Reading of new applications received ( 7 applications brought forward to vote)
  - iii. Membership Status Changes: 7 New Members approved by quorum
  - iv. Reminder that everyone is now responsible to make sure their information is up to date on the new WHEA Website. The directory is based off that information.
4. **Education Report – Presented by Mike McGeorge**
- i. Healthcare Construction Certificate (HCC) Oct. 16<sup>th</sup>, 2019. Country Cranberry Lodge, Tomah
  - ii. Advanced HCC\*. Nov. 6<sup>th</sup>, 2019. Glacier Canyon Conference Center, WI Dells.  
\*Must hold current HCC in order to register for this advanced course.  
<https://www.whea.com/education/educational-programs/>
5. **Bylaws Report - Presented by Mike McGeorge**
- i. No update at this time
6. **Code Committee Report Presented by David Eckstein**
- i. DHS Update:
    - a. 124 Hospitals – Stay tuned on upcoming public hearing re: new code
    - b. 131 Hospices – new code public hearing on 9/26/19. Plan review process revised. This process will become the process for other DHS buildings, like Hospitals
  - ii. WI Plumbing Code SPS 381-387 – Code being revised. Stay tuned on upcoming public hearing re: new code
  - iii. NFPA Annual Meeting – July 2020 In Orlando. WHEA needs a rep to attend. Must be NFPA member as of 12/19 to vote. Contact Jeff Eckstein if interested.
    - a. NFPA 101 2021 edition will be voted on.
    - b. NFPA 99 2021 edition will be voted on.

(Enter exact wording of motion being made)

**A motion was made to accept the committee reports as presented.**

(Summarize any discussions about the motion presented)

**There was no further discussion on the motion.**

Motion made by:

Cory Majszak

Motion seconded by:

Heather Slottke

Voting Results:  Passed  Failed

## New Business

1. Chapter Goals
  - i. Goal: Increasing WHEA awareness and opportunities for growing our next generation. (Succession planning for WHEA officers and committees)
  - ii. Goal: Making a donation to the Foundation to assist with internships or college scholarships.
  - iii. Goal: Implement a central Chapter 1 database for meeting minutes, photos, etc.
    1. Looking for someone who has IT skills or interest to head this up
2. Updates/Kudos
  - i. The Daily Reporter was highlighted as a source for news and to post openings. <https://dailyreporter.com/>
  - ii. Heather Slottke was highlighted in a feature of 2019 Women in Construction. <https://dailyreporter.com/2019/08/22/slottke-makes-the-most-of-her-opportunities-for-growth/>
3. Summer WHEA Banquet announced for Muskego Lakes Country Club.
  - i. 50/50 Raffle tickets are currently for sale. See Heather Slottke for details.

## Announcements

1. Jane Brunewald, WHEA, Sent out an email regarding 4 DHS Meet and greets.
  - a. **Green Bay**  
Monday September 23, 2019  
10 a.m.-12 p.m.  
200 North Jefferson Street, Room 152A
  - b. **Milwaukee**  
Thursday October 3, 2019  
10 a.m.-12 p.m.  
819 North 6th Street, Room 40
  - c. **Madison**  
Wednesday October 16, 2019  
10 a.m.-12 p.m.  
1 West Wilson Street, Room 456
  - d. **Eau Claire**  
Thursday October 17, 2019  
10 a.m.-12 p.m.  
610 Gibson Street, Room 123
2. Next Meeting is October 10<sup>th</sup> at ProHealth Oconomowoc Memorial, hosted by Sigma and sponsored by Riley Construction.

## Adjournment

Meeting was adjourned at \_\_\_\_\_ 5:33pm \_\_\_\_\_

(Enter exact wording of motion being made) <b>A motion was made to adjourn the meeting.</b>		
(Summarize any discussions about the motion presented) <b>There was no further discussion.</b>		
Motion made by: <b>Dave Guberud</b>	Motion seconded by:	Voting Results: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed

**Education**

**Fire Door Inspections by Allegion**

*Respectfully Submitted,  
Cory Majszak 09/20/2019  
WHEA Chapter One Secretary*



# WHEA CHAPTER 1 Treasurer Report

**President: Jason Sipiorski**  
**Vice President: Mike McGeorge**  
**Secretary: Heather Slottke**  
**Treasurer: Dave Guberud**

**Officer at Large: Marty Schutte**  
**Junior Past Pres: Heather Werner**  
**Senior Past Pres: Isaac Larson**

**Date: June 1st 2019**

## **Treasurer Report and 'cleared' Checking account activity for 5/1/2019 to 5/31/2019**

<b>Beginning Balance 5/1/2019 from previous report</b>	<b>\$24,356.27</b>
<b>Deposits:</b>	
May Bank Deposit	\$0.00
May CLEARNET renewal deposits	\$0.00
<b>Expenses-</b>	
Electronic withdraw charges- Authnet Gateway – Motus Financial process	(\$35.00)
Electronic withdraw charges – CLEARNET LLC monthly fee	(\$49.80)
Electronic withdraw charges – Analysis Service Charge (bank)	(\$35.00)
<b>Debit purchases-</b>	
None	(\$0.00)
<b>Checks: Written &amp; Cleared-</b>	
#515 WHEA (state dues 255 * \$25)	(\$6375.00)
#516 Mike McGeorge (reimbursement: film develop, cake)	(\$257.65)
<b>Ending Balance (bank statement) 5/31/2019</b>	<b>\$17,603.82</b>

**Respectfully,**

*Dave Guberud*



# WHEA CHAPTER 1 Treasurer Report

**President: Mike McGeorge**  
**Vice President: Heather Slottke**  
**Secretary: Cory Majszak**  
**Treasurer: Dave Guberud**

**Officer at Large: Ron Boecker**  
**Junior Past Pres: Jason Sipiorski**  
**Senior Past Pres: Heather Werner**

**Date: July 1st 2019**

## **Treasurer Report and 'cleared' Checking account activity for 6/1/2019 to 6/30/2019**

**Beginning Balance 6/1/2019 from previous report** **\$17,603.82**

### **Deposits:**

#### **June Bank Deposit:**

<b>June 3<sup>rd</sup> (4 separate)</b>	<b>\$7680.00</b>
<b>June 11<sup>th</sup> (2 separate)</b>	<b>\$3150.00</b>
<b>June 18<sup>th</sup> (1)</b>	<b>\$1170.00</b>
<b>June 28<sup>th</sup> (3 separate)</b>	<b>\$1690.00</b>

**June CLEARNET renewal deposits** **\$0.00**

### **Expenses-**

Electronic withdraw charges- Authnet Gateway – Motus Financial process	(\$35.00)
Electronic withdraw charges – CLEARNET LLC monthly fee	(\$49.80)
Withdrawal from bank for a cashier check 2971510810 to Zilli Hospitality Group	(\$20,194.79)

### **Debit purchases-**

None

### **Checks: Written & Cleared-**

None

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**Ending Balance (bank statement) 6/30/2019**

**\$11,014.23**

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**Respectfully,**

*Dave Guberud*



# WHEA CHAPTER 1 Treasurer Report

**President: Mike McGeorge**  
**Vice President: Heather Slottke**  
**Secretary: Cory Majszak**  
**Treasurer: Dave Guberud**

**Officer at Large: Ron Boecker**  
**Junior Past Pres: Jason Sipiowski**  
**Senior Past Pres: Heather Werner**

**Date: August 1st 2019**

## **Treasurer Report and 'cleared' Checking account activity for 7/1/2019 to 7/31/2019**

**Beginning Balance 7/1/2019 from previous report** **\$11,014.23**

### **Deposits:**

#### **July Bank Deposit:**

**July 1<sup>st</sup> (1)** **\$540.00**

**July CLEARNET renewal deposits** **\$0.00**

### **Expenses-**

Electronic withdraw charges- Authnet Gateway – Motus Financial process (\$35.00)

Electronic withdraw charges – CLEARNET LLC monthly fee (\$49.80)

### **Debit purchases-**

None

### **Checks: Written & Cleared-**

None

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<b>Ending Balance (bank statement) 7/31/2019</b>	<b>\$11,469.43</b>
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**Respectfully,**

*Dave Guberud*



# WHEA CHAPTER 1 Treasurer Report

**President: Mike McGeorge**  
**Vice President: Heather Slottke**  
**Secretary: Cory Majszak**  
**Treasurer: Dave Guberud**

**Officer at Large: Ron Boecker**  
**Junior Past Pres: Jason Sipiorski**  
**Senior Past Pres: Heather Werner**

**Date: September 1, 2019**

## **Treasurer Report and 'cleared' Checking account activity for 8/1/2019 to 8/31/2019**

**Beginning Balance 8/1/2019 from previous report** **\$11,469.43**

### **Deposits:**

#### **August Bank Deposit:**

**August 30<sup>TH</sup> (2 separate)** **\$13,300.00**

**August 30<sup>th</sup> (proof correction credit from bank (miss-add on deposit slip))** **\$250.00**

**August CLEARNET renewal deposits** **\$0.00**

### **Expenses-**

Electronic withdraw charges- Authnet Gateway – Motus Financial process (\$35.00)

Electronic withdraw charges – CLEARNET LLC monthly fee (\$49.80)

### **Debit purchases-**

Mo's Irish Pub (all new board prep-meeting (Dave, Mike, Jason, Heather, Ron, Cory)) (93.68)

### **Checks: Written & Cleared-**

517 Mike McGeorge (expense check from 7 vendors for Sum Banquet 2019) (1226.26)

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**Ending Balance (bank statement) 8/31/2019** **\$23,614.69**

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**Respectfully,**

*Dave Guberud*





## Membership Report September 12, 2019

**Friendly reminder to all Full members who sponsor new applicants.**

- All applications **MUST** have their Full member sponsor listed along with a short bio about the applicant along with a check for \$50 made out to WHEA Chapter 1.
- Please note that only one Full Member sponsor is needed even though the application asks for two.
- We cannot process credit cards for new applications.
- If any info is missing the application process cannot continue until all the info is received.
- As a Full member sponsor please assist the applicant with the membership process.

All members, please be reminded that you need to maintain your personal information within the WHEA state database. Address changes, phone number and email updates can all be accomplished at [www.whea.com](http://www.whea.com)

### Applications:

11 new applications received over the course of the summer

7 applications are ready to bring forth for review, & vote on membership

- Associate Membership  
Joseph Schwobe  
Project Manager at Groth Design Group  
Sponsored by Full members Robert Szczepaniak and Vincent La Barbera
- Associate Membership  
Jeff Maas  
Project Foreman at Next Electric  
Sponsored by Full member Mike McGeorge and James Hill
- Associate Membership  
Daniel Kilbert  
Healthcare Market Team Leader and Principal at Graef  
Sponsored by Full Member Jason Sipioriski
- Associate Membership  
Adam Kaczmarek  
Facilities Maintenance Technician at Ryan Companies  
Sponsored by Full Member Jason Sipioriski

- **Associate Membership**  
Adam Hurtz  
Project Manager for Beeler Construction  
Sponsored by Full Member Cory Majszak
- **Associate Membership**  
Randy Bolnevitz  
Plumbing Service Project manager for JM Brennan  
Sponsored by Full Member Ron Heimann
- **Full Membership**  
Gyldnis King  
Froedtert Hospital  
Director, Safety and Emergency Management  
Sponsored by Full members Mike McGeorge and Neil Jensen

End of 09.12.2019 Membership Report.

Respectfully submitted,



115 S. 84<sup>th</sup> St, Suite 400  
Milwaukee, WI 53214

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[www.mortenson.com](http://www.mortenson.com)

A handwritten signature in black ink, appearing to read "Eric L. McLaughlin, Sr.", written in a cursive style.

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