



# WISCONSIN HEALTHCARE ENGINEERING ASSOCIATION

## Chapter 1 Meeting Minutes

<b>President</b>	Mike McGeorge	<b>Officer at Large</b>	Jim Benedict
<b>Vice President</b>	Heather Slotke	<b>Junior Past President</b>	Jason Sipiorski
<b>Secretary</b>	Cory Majszak	<b>Senior Past President</b>	Heather Werner
<b>Treasurer</b>	Dave Guberud		

<b>Date</b>	Thursday, October 10th, 2019	<b>Location</b>	Oconomowoc Memorial Pro Health 791 Summit Ave, Oconomowoc, WI 53066
<b>Time</b>	4:30 PM		
<b>Sponsor</b>	Sigma Group		
<b>Education</b>	Laser Scanning and Thermal Imaging		

A quorum was present: - 42 attendees, including 6 officers.

The meeting was called to order at 5:00 pm by Mike McGeorge  
Introduction and welcome of guests. (5 guests were present)

### Review of previous minutes

Enter exact wording of motion being made:

**A motion was made to accept the October meeting minutes as written.**

Summarize any discussions about the motion presented:

**There was no further discussion on the motion.**

Motion made by:

Jason Sipiorski

Motion seconded by:

Dave Guberud

Voting Results:  Passed  Failed

### Reports

#### 1. Treasurer's Report - Presented by Dave Guberud

- i. Beginning balance as of 9/1/2019 = \$23,614.69
- ii. Ending balance as of 9/30/2019 = \$19,580.25
- iii. See attached Treasurer's Report dated 10/4/2019

#### 2. State Board Report - Presented by Mike McGeorge

- i. Board Meeting
  - a. Annual WHEA Conference in September was discussed
- ii. Energy to Care
  - a. No update
- iii. MECH
  - a. No update
- iv. Board Foundation
  - a. No update
- v. ASHE Membership
  - a. No update
- vi. Communication
  - a. No update

3. **Member Services Report - Presented by Eric McGlaughlin**
  - i. Please see Membership Report dated 10/10/2019
  - ii. Reading of new applications received ( 9 applications brought forward to vote)
  - iii. Membership Status Changes: 9 New Members approved by quorum
  - iv. **Reminder that everyone is now responsible to make sure their information is up to date on the new WHEA Website. The directory is based off that information.**
  
4. **Education Report – Presented by Mike McGeorge**
  - i. No update...
  
5. **Bylaws Report - Presented by Mike McGeorge**
  - i. No update at this time
  
6. **Code Committee Report Presented by Mike McGeorge**
  - i. USP 797 see update from David Eckstein (in attachment)
  - ii. State of WI USP 800 will be effective Dec. 1<sup>st</sup>

(Enter exact wording of motion being made) <b>A motion was made to accept the committee reports as presented.</b>		
(Summarize any discussions about the motion presented) <b>There was no further discussion on the motion.</b>		
Motion made by: Paul Van de Sand	Motion seconded by: Dave Beeler	Voting Results: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed

**New Business**

1. Chapter Goals
  - i. Goal: Increasing WHEA awareness and opportunities for growing our next generation. (Succession planning for WHEA officers and committees)
    1. MOFIP
  - ii. Goal: Making a donation to the Foundation to assist with internships or college scholarships.
    1. Ball drop benefiting the Foundation (50/50) raffle. See Heather Slottke for tickets
  - iii. Goal: Implement a central Chapter 1 database for meeting minutes, photos, etc.
2. Updates/Kudos/ Awards

- i. 20 year WHEA award Mark Witte
  - ii. 10 year pins handed out
  - iii. 5 year pins were handed out
  - iv.
- 3. Paul Van de Sand
  - a. Executive order 38 <https://evers.wi.gov/Documents/EO%20038%20Clean%20Energy.pdf>
    - i. WI electrical power delivered by renewable by 2050
  - b. Technical Schools
    - i. MATC Oak Creek
      - 1. Begin a Healthcare Facilities Technician Program
      - 2. Looking for 6 individuals (Contact Paul Van de Sand or Cory Majszak)
  - c. R290
  - d. Oct LEAN institute hosting JASON from FAITH (Email was sent to WHEA Chapter 1 on 10/10/2019)

**Announcements**

- 1. Facilities Recognition Week October 20<sup>th</sup> - 28<sup>th</sup>

**Adjournment**

Meeting was adjourned at \_\_\_\_\_ 5:30pm \_\_\_\_\_

(Enter exact wording of motion being made) <b>A motion was made to adjourn the meeting.</b>		
(Summarize any discussions about the motion presented) <b>There was no further discussion.</b>		
Motion made by: <b>Paul Van de Sand</b>	Motion seconded by: <b>John Wagner</b>	Voting Results: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed

**Education**

**The Sigma Group**

*Respectfully Submitted,  
 Cory Majszak 10/15/19  
 WHEA Chapter One Secretary*





# WHEA CHAPTER 1 Treasurer Report

**President: Mike McGeorge**  
**Vice President: Heather Slottke**  
**Secretary: Cory Majszak**  
**Treasurer: Dave Guberud**

**Officer at Large: Jim Benedict**  
**Junior Past Pres: Jason Sipiorski**  
**Senior Past Pres: Heather Werner**

**Date: October 4, 2019**

## **Treasurer Report and 'cleared' Checking account activity for 9/1/2019 to 9/30/2019**

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**Beginning Balance 9/1/2019 from previous report** **\$23,614.69**

**August Bank Deposit:**

9-3-19 golf outing deposit	\$1,150.00
9-6-19 golf outing deposit	\$8,100.00
9-11-19 golf outing deposit	\$3,500.00
9-12-19 golf outing deposit	\$900.00
9-16-19 ball drop deposit	\$570.00
9-16-19 putting green deposit for foundation	\$780.00
9-18-19 golf outing deposit	\$800.00
9-23-19 new member deposit (7 * \$50)	\$350.00

**Electronic Deposits**

**August CLEARNET renewal deposits (2 @ \$50.00)** **\$100.00**

**Expenses-**

Electronic withdraw charges- Authnet Gateway – Motus Financial process	(\$35.00)
Electronic withdraw charges – CLEARNET LLC monthly fee	(\$49.92)

**Debit purchases-**

REI (4 * \$25 gift cards for golf outing gifts)	(\$100.00)
Image 360 (golf outing signage)	(\$370.27)

**Checks: Written & Cleared-**

521 Mike McGeorge (additional expense chk summer banquet))	(110.09)
Cashier's Chk 793515586 (Silver Spring Golf Club)	(\$19,619.16)

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**Ending Balance (bank statement) 9/30/2019** **\$19,580.25**

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**Respectfully,**

*Dave Guberud*





## **Wisconsin Healthcare Engineering Association**

### **Membership Report October 10, 2019**

All members, please be reminded that you need to maintain your personal information within the WHEA state database. Address changes, phone number and email updates can all be accomplished at [www.whea.com](http://www.whea.com). If you have never logged onto the new system please do so and confirm your information.

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Membership renewal drive for 2020 will begin soon. Please watch for my first email on this. Membership renewal will be done online through the new WHEA website so again, you will need to log onto the new site to renew.

#### **Applications:**

9 new applications received in the last month

9 applications are ready to bring forth for review, & vote on membership

- **Associate Membership**  
Paul Crandall  
President of Paul Crandall & Associates Inc.  
Sponsored by Full members Mike McGeorge and James Hill
  
- **Associate Membership**  
William Cielinski  
Associate Vice President of Cannon Design  
Sponsored by Full member Jason Sipiorski
  
- **Associate Membership**  
Shawn Hinke  
Project Manager at JP Cullen & Sons Inc.  
Sponsored by Full Member Martin Schutte
  
- **Associate Membership**  
Jessica Jensen  
Account Manager at Phigenics  
Sponsored by Full Members Kyle Zastrow and Kris Miller





- **Associate Membership**  
Joe Rauch  
Project Manager at Gilbane Building Company  
Sponsored by Full Member Beverly Gamrat
- **Associate Membership**  
Kevin Reichert  
Area Sales Manager at Ferguson Enterprises, Inc.  
Sponsored by Full Member Isaac Larson
- **Associate Membership**  
Robyn Neilsen  
Account Manager at Hilti  
Sponsored by Full Member Mike McGeorge
- **Associate Membership**  
Jenna Jordan  
Business Development Manager at ECS Midwest  
Sponsored by Full Members Heather Slottke and Ron Boecker
- **Full Membership**  
Bryan Minan  
Maintenance Technician at Advocate Aurora West Allis Medical Center  
Sponsored by Full members Cory Majszak and Martin Schutte

End of 10.10.2019 Membership Report.

Respectfully submitted,



115 S. 84<sup>th</sup> St, Suite 400  
Milwaukee, WI 53214

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[www.mortenson.com](http://www.mortenson.com)

A handwritten signature in black ink, appearing to read "Eric L. McLaughlin, Sr.".

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