



WISCONSIN HEALTHCARE ENGINEERING ASSOCIATION

Chapter 1 Meeting Minutes

President	Mike McGeorge	Officer at Large	Jim Benedict
Vice President	Heather Slottke	Junior Past President	Jason Sipiorski
Secretary	Cory Majszak	Senior Past President	Heather Werner
Treasurer	Dave Guberud		

Date	Thursday, November 14th, 2019	Location	J.H. Findorff & Son Inc 1600 N 6th St, Milwaukee, WI 53212
Time	4:30 PM		
Sponsor	J.H. Findorff & Son Inc		
Education	Pharmacy Hood		

A quorum was present: - 40 attendees, including 5 officers.

The meeting was called to order at 5:00 pm by Mike McGeorge
Introduction and welcome of guests. (5 guests were present)

Review of previous minutes

Enter exact wording of motion being made:

A motion was made to accept the October meeting minutes as written.

Summarize any discussions about the motion presented:

There was no further discussion on the motion.

Motion made by:
Dave Guberud

Motion seconded by:
Jim Benedict

Voting Results: Passed Failed

Reports

1. **Treasurer's Report - Presented by Dave Guberud**
 - i. Beginning balance as of 10/1/2019 = \$19,580.25
 - ii. Ending balance as of 10/30/2019 = \$22,481.68
 - iii. See attached Treasurer's Report dated 11/4/2019

2. **State Board Report - Presented by Mike McGeorge**
 - i. Board Meeting.
 - a. Mike McGeorge presented the article he wrote
 - ii. Energy to Care
 - a. No update
 - iii. MECH
 - a. No update
 - iv. Board Foundation
 - a. No update
 - v. ASHE Membership
 - a. No update
 - vi. Communication
 - a. No update

3. **Member Services Report - Presented by Eric McGlaughlin**
 - i. Please see Membership Report dated 11/14/2019
 - ii. Reading of new applications received (5 applications brought forward to vote)
 - iii. Membership Status Changes: 5 New Members approved by quorum
 - iv. Membership Renewal Rate is at 42%

4. **Education Report – Presented by Mike McGeorge**
 - i. No update...

5. **Bylaws Report - Presented by Mike McGeorge**
 - i. No update at this time

6. **Code Committee Report Presented by Mike McGeorge**
 - i. Jeff Eckstein stated that Henry K. at DHS will be attempting to have them take over some of DSPS approvals so there is less of a delay in approval
 - ii. member mentioned that that at DHS Open House in October Henry mentioned they are on average of 25 days to approve, they are hoping to get to 21 days or less for approval

(Enter exact wording of motion being made) A motion was made to accept the committee reports as presented.		
(Summarize any discussions about the motion presented) There was no further discussion on the motion.		
Motion made by: Neil Jensen	Motion seconded by: Gary Sankey	Voting Results: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed

Chapter Goals

- a. MOFIP – briefly discussed, hoping to have Cory present more info at December meeting
- b. donation to Foundation – no further discussion
- c. chapter 1 database – Mike M stated Jane Bruvold believes this is possible

Old Business

- a. still have member pins to hand out, see Mike M for those that have not been distributed
- b. Annual banquet – the numbered golf ball drop will be open to non-members to win / \$10 per number, 500 numbers, 1/2 to foundation & 1/2 to winner

New Business

- a. Discussion to re-name annual golf outing to Wayne Johnson Memorial golf outing. Wayne was very instrumental in WHEA locally and at the state level. Some discussion was how do we recognize Wayne but not other members that have passed. Mike wanted to approach the subject this month and table it until December, so members have an opportunity to think about it.

Adjournment

Meeting was adjourned at 5:30pm

(Enter exact wording of motion being made) A motion was made to adjourn the meeting.		
(Summarize any discussions about the motion presented) There was no further discussion.		
Motion made by: Dave Guberud	Motion seconded by: Jim Benedict	Voting Results: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed

Education

Pharmacy Upgrades: Design and Construction Considerations

Presented by:

Findorff, EUA, and Pearson Engineering

*Respectfully Submitted,
Cory Majszak 12/1/2019
WHEA Chapter One Secretary*



WHEA CHAPTER 1 Treasurer Report

President: Mike McGeorge
Vice President: Heather Slottke
Secretary: Cory Majszak
Treasurer: Dave Guberud

Officer at Large: Jim Benedict
Junior Past Pres: Jason Sipiorski
Senior Past Pres: Heather Werner

Date: November 4, 2019

Treasurer Report and 'cleared' Checking account activity for 10/1/2019 to 10/31/2019

Beginning Balance 10/1/2019 from previous report	\$19,580.25
October Bank Deposit:	
10-15-19 new member deposit (9 * \$50)	\$450.00
<u>Electronic Deposits-</u>	
10 separate deposits via Clearnet (equating to 31 people * \$50) (refer to bank statement for amounts per the 10 deposits)	\$3050.00
<u>Expenses-</u>	
Electronic withdraw charges- Authnet Gateway – Motus Financial process	(\$35.40)
Electronic withdraw charges – CLEARNT LLC monthly fee	(\$53.17)
<u>Debit purchases-</u>	
none	
<u>Checks: Written & Cleared-</u>	
519 Jeff Eickstein (reimbursement paying for chapter state corp. filing fee)	(10.00)
520 Muskego Lakes CC (deposit for Chapter 1 summer 2020)	(\$500.00)
Ending Balance (bank statement) 10/31/2019	\$22,481.68

Respectfully,

Dave Guberud



Wisconsin Healthcare Engineering Association

Membership Report November 14, 2019

All members, please be reminded that you need to maintain your personal information within the WHEA state database. Address changes, phone number and email updates can all be accomplished at www.whea.com. If you have never logged onto the new system please do so and confirm your information.

Membership renewal drive for 2020 is on. Membership renewal will be done online through the new WHEA website so again, you will need to log onto the new site to renew. I can help you with a temporary password if necessary. My contact information is on the web site. Please note that there will be a \$20 late charge after January 20, 2020.

Membership renewal currently stands at 42%.

Applications:

6 new applications received in the last month

5 applications are ready to bring forth for review, & vote on membership

- **Associate Membership**
Shawn Jeanquart
Business Development Executive for A&J Property Restoration
Sponsored by Full member Mike McGeorge

- **Associate Membership**
Katherine Smith
Associate, HC Business Development for HGA Architect's & Engineers
Sponsored by Full member Jason Sipiorski

- **Full Membership**
Robert Loohaus
Manager of Facilities at Advocate Aurora Healthcare
Sponsored by Full member Cory Majszak

- **Full Membership**
Paul Walker
Steam Fitter and Mechanic for Pro Health Care
Sponsored by Full member Gary Sankey

- **Associate Membership**
Steve Adkins
Owner of Cornerstone One, LLC
Sponsored by Full members Jason Sipiorski and Neil Jensen

End of 11.14.2019 Membership Report.

Respectfully submitted,


Mortenson

115 S. 84th St, Suite 400
Milwaukee, WI 53214

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www.mortenson.com



Eric L. McLaughlin, Sr. MEP Engineer
LEED AP, QCP
Milwaukee Operating Group

Mobile 262.364.6082
Eric.McLaughlin@mortenson.com