



WISCONSIN HEALTHCARE ENGINEERING ASSOCIATION

Chapter 1 Meeting Minutes

President	Mike McGeorge	Officer at Large	Jim Benedict (excused)
Vice President	Heather Slotke	Junior Past President	Jason Sipiorski
Secretary	Cory Majszak	Senior Past President	Heather Werner
Treasurer	Dave Guberud		

Date	Thursday, December 12th, 2019	Location	JM Brennan
Time	4:30 PM		
Sponsor	JM Brennan		
Education	Fire Dampers		

A quorum was present: - 35 attendees, including 4 officers.

The meeting was called to order at 5:08 pm by Mike McGeorge
Introduction and welcome of guests. (6 guests were present)

Review of previous minutes

Enter exact wording of motion being made:

A motion was made to accept the November meeting minutes as written.

Summarize any discussions about the motion presented:

There was no further discussion on the motion.

Motion made by:

Dave Guberud

Motion seconded by:

John Calderon

Voting Results: Passed Failed

Reports

1. Treasurer's Report - Presented by Dave Guberud

- i. Beginning balance as of 11/1/2019 = \$22,481.68
- ii. Ending balance as of 11/30/2019 = \$24,930.73
- iii. See attached Treasurer's Report dated 12/1/2019

2. State Board Report - Presented by Mike McGeorge

- i. Board Meeting.
 - a. Set to take place 12/13. Will be reported out on next meeting.
- ii. Energy to Care
 - a. No update
- iii. MECH
 - a. No update
- iv. Board Foundation
 - a. No update
- v. ASHE Membership
 - a. No update
- vi. Communication
 - a. No update

3. **Member Services Report - Presented by Eric McGlaughlin**
 - i. Please see Membership Report dated 12/12/2019
 - ii. Reading of new applications received (6 applications brought forward to vote)
 - iii. Membership Status Changes: 5 New Members approved by quorum
 - iv. Membership Renewal Rate is at 49.2%
 - v. **REMINDER of \$20 Late Fee after Jan. 20th**

Motion Neil Jensen Second by Dave Guberud Chap1 is the largest Chapter

4. **Education Report – Presented by Mike McGeorge**
 - i. No update...

5. **Bylaws Report - Presented by Stephanie Semrou**
 - i. No update at this time

6. **Code Committee Report Presented by Jeff Eckstein**
 - i. No Updates from November meeting

(Enter exact wording of motion being made)

A motion was made to accept the committee reports as presented.

(Summarize any discussions about the motion presented)

There was no further discussion on the motion.

Motion made by:

Gary Sankey

Motion seconded by:

Dave Beeler

Voting Results: Passed Failed

Chapter Goals

- a. MOFIP – briefly discussed
- b. donation to Foundation – Soliciting
- c. chapter 1 database – Mike M stated Jane Bruvold believes this is possible

Old Business

- a. still have member pins to hand out, John Lazono, Scott McClain, Mike Bergum,
- b. Annual banquet – the numbered golf ball drop will be open to non-members to win / \$10 per number, 500 numbers, 1/2 to foundation & 1/2 to winner
- c. Discussion to re-name annual golf outing to Wayne Johnson Memorial golf outing. Wayne was very instrumental in WHEA locally and at the state level. Some discussion was how do we recognize Wayne but not other members that have passed. Mike wanted to approach the subject this month and table it until December, so members have an opportunity to think about it. Discussion about signage at the holes to memorialize the members and their accomplishments!

New Business

- a. Technology: How to reach out to younger members: Link'd In, Twitter??
- b. Isaac Larsen and Kevin (Pres) how we set these accounts up to attract younger people. A committee is being formed to.

Open Forum:

Lessons learned...

Announcements: Thurs Jan 9th Moe's Holiday Party....We have the front bar and the small room. White Elephant gift exchange is optional....but feel obligated to attend.

Feb 13th Mortensenparking garage maintenance and rehab.

Adjournment

Meeting was adjourned at _____ 5:30pm _____

(Enter exact wording of motion being made)

A motion was made to adjourn the meeting.

(Summarize any discussions about the motion presented)

There was no further discussion.

Motion made by:

Cory Majszak

Motion seconded by:

Heather Slotke

Voting Results: Passed Failed

Education

Life Safety Fire Dampers and Damper Testing

Presented by:

JM Brennan

Respectfully Submitted,

Cory Majszak 12/27/2019

WHEA Chapter One Secretary



WHEA CHAPTER 1 Treasurer Report

President: Mike McGeorge
Vice President: Heather Slottke
Secretary: Cory Majszak
Treasurer: Dave Guberud

Officer at Large: Jim Benedict
Junior Past Pres: Jason Sipiorski
Senior Past Pres: Heather Werner

Date: December 1, 2019

Treasurer Report and 'cleared' Checking account activity for 11/1/2019 to 11/30/2019

Beginning Balance 11/1/2019 from previous report	\$22,481.68
October Bank Deposit:	
11-18-19 new member deposit (5 * \$50)	\$250.00
11-18-19 check renewals (3 * \$50)	\$150.00
<u>Electronic Deposits-</u>	
17 separate deposits via Clearnet (equating to 45 people * \$50) (refer to bank statement for amounts per the 17 deposits)	\$2250.00
<u>Expenses-</u>	
Electronic withdraw charges- Authnet Gateway – Motus Financial process	(\$42.80)
Electronic withdraw charges – CLEARENT LLC monthly fee	(\$158.15)
<u>Debit purchases-</u>	
none	
<u>Checks: Written & Cleared-</u>	
none	
<hr/> Ending Balance (bank statement) 11/30/2019	<hr/> \$24,930.73

Respectfully,
Dave Guberud



Wisconsin Healthcare Engineering Association

Membership Report December 12, 2019

All members, please be reminded that you need to maintain your personal information within the WHEA state database. Address changes, phone number and email updates can all be accomplished at www.whea.com. If you have never logged onto the new system please do so and confirm your information.

Current Membership Numbers:

Associate	184
Full	85
Honorary	1
In memoriam	41
Life/Life Inactive	7/6
Mechanic	84
Retired/Retired Inactive	7/2
TOTAL	417

Membership renewal drive for 2020 continues. Membership renewal will be done online through the new WHEA website so again, you will need to log onto the new site to renew. I can help you with a temporary password if necessary. My contact information is on the web site. Please note that there will be a \$20 late charge after January 20, 2020.

Membership renewal currently stands at 49.2%.

Applications:

6 new applications received in the last month

5 applications are ready to bring forth for review, & vote on membership

- **Associate Membership**
Michelle Klemack
Business Development with service Master Recovery Services
Sponsored by Full Member Brian Esswein
- **Full Membership**
Adam Boales
Sr. Systems Analyst at Froedtert and The Medical College of Wisconsin
Sponsored by Full Member Neil Jensen

- **Associate Membership**
Kyle Jacob
District Sales Manager for American Air Filter
Sponsored by Full Member Cory Majszak
- **Full Membership**
Louis Mossler
Plant Operations Project Manager for Froedtert Health
Sponsored by Full Member Brad Weinert
- **Full Membership**
Todd Miller
VP Facility Services at Cedar Community
Sponsored by Full Member Dean Pufahl

End of 12.12.2019 Membership Report.

Respectfully submitted,



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Milwaukee, WI 53214

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A handwritten signature in black ink, appearing to read "Eric L. McLaughlin, Sr.".

Eric L. McLaughlin, Sr. MEP Engineer
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