



WISCONSIN HEALTHCARE ENGINEERING ASSOCIATION

Chapter 1 Meeting Minutes

President	Mike McGeorge	Officer at Large	Jim Benedict (excused)
Vice President	Heather Slotke	Junior Past President	Jason Sipiorski (not present)
Secretary	Cory Majszak	Senior Past President	Heather Werner (not present)
Treasurer	Dave Guberud (excused)		

Date	Thursday, March 12th	Location	JP Cullen
Time	4:30 PM		
Sponsor	JP Cullen		
Education	FGI Guidelines by IMEG		

A quorum was NOT present: - 42 attendees, including 3 officers.

The meeting was called to order at 5:05 pm by Mike McGeorge
Introduction and welcome of guests. (4 guest were present and introduced)

Review of previous minutes

Enter exact wording of motion being made:

A motion was made to accept the February meeting minutes as written-however it was later discovered that a quorum was not present

Summarize any discussions about the motion presented:

There was no further discussion on the motion.

Motion made by:
Andrew Braatz

Motion seconded by:
Ryan Weber

Voting Results: Passed Failed

Reports

1. **Treasurer's Report - Presented by Heather Slotke standing in for Dave Guberud**
 - i. Beginning balance as of 2/1/2020 = \$24,127.82
 - ii. Ending balance as of 2/29/2020 = \$24,218.88
 - iii. See attached Treasurer's Report dated 2/9/2020

2. **State Board Report - Presented by Mike McGeorge**

- i. Board Meeting.
 - a. WHEA 2020 Annual Conference set for Sept 29th to Oct 2nd
- ii. Energy to Care
 - a. No update
- iii. MECH
 - a. No update
- iv. Board Foundation
 - a. Lots of great things, Sponsorships,
- v. ASHE Membership
 - a. No update
- vi. Communication
 - a. State Treasurer....retiring looking for help...
 - b. Looking for someone to Co-Chair conf committee
 - c. Looking for Foundation Board representation..
 - d. Newsletter...chock full of great information.. <https://www.whea.com/wp-content/uploads/documents/Newsletters/4th-Quarter-2019-Newsletter-Final.pdf>

3. **Member Services Report - Presented by Eric McLaughlin**
 - i. Please see Membership Report dated 12/12/2019
 - ii. Members wanting to join attending the meeting...Section 5 A-D nomination was reviewed by Eric...
 - iii. No Qorum so...Reading of new applications received (6 applications brought forward to vote)
 - iv. Membership Status Changes: 6 New Members approved by quorum
 - v. Membership Renewal Rate is at 80%
 - vi. **REMINDER of \$20 Late Fee after Jan. 20th**
 - a. **Membership drive Ended Feb 29th...after which non-renewed individuals will be dropped off database**

4. **Education Report – Presented by Mike McGeorge**
 - i. No update...
Need someone to participate on the education committee

5. **Bylaws Report - Presented by Stephanie Semrou- Stephanie Angst (Corrected CM 5.4.2020)**
 - i. No update at this time

6. **Code Committee Report Presented by Jeff Eckstein**
 - i. DHS 124 Gov approved by Governor on 1/24/2020. Now it goes to the Legislative Healthcare committee.
 - ii. https://docs.legis.wisconsin.gov/code/register/2020/770A1/register/submit/cr_19_135/cr_19_135
 - a. Anticipate a Legislative hearing in the future...wait and see at this point
 - iii. DHS is considering during Plumbing and Electrical Plan Reviews in lieu of DSPS. Likely will stay within DSPS, but State is considering additional resources to ensure timely plan reviews.
 - iv. DH is considering an EPR – Express Plan Review for smaller projects. Concept still in development. Stay tuned.
 - v. DHS is experiencing some Staff turnover. Mike Roberts – Survey Inspections Supervisor, left DHS to return to industry. His role will be filled internally and there are several candidates interested. David Lintz - Construction Inspections Supervisor is returning to a DHS Engineer role. That position will be posted. If interested, check it out.
 - vi. TJC has adopted the 2018 FGI

(Enter exact wording of motion being made) No motion was made because a quorum was not present		
(Summarize any discussions about the motion presented) There was no further discussion on the motion.		
Motion made by:	Motion seconded by:	Voting Results: <input type="checkbox"/> Passed <input type="checkbox"/> Failed

Chapter Goals

- a. Increasing our opportunities for the Next Generation...
- b. donation to Foundation – This was discussed in the State WHEA newsletter
- c. Annual Banquet June 11th...Golf ball drop
- d. chapter 1 database –

Old Business

- a. Renaming the Chp 1 Golf Outing to Wayne Johnson Memorial...How doe we include 'ALL' WHEA Chap 1 Memorial Golf Outing...put a sign at each hole for the individuals and their accomplishments
- b. Motion Taken:
 - a. Mike McGeorge Harley Harold (Second)
 - b. Motion to create a Golf Oversight Committee...vetting out who would be memorialized
 - i. Mike McGeorge Heather Lauzon (2nd)
- c. WHEA HCC was held Thurs March 5th

New Business

Open Forum:

Lessons learned...

Next Month we are Nominated new board members....

Adjournment

Meeting was adjourned at 5:30pm

(Enter exact wording of motion being made) No motions were made due to a quorum not being present		
(Summarize any discussions about the motion presented) There was no further discussion.		
Motion made by:	Motion seconded by:	Voting Results: <input type="checkbox"/> Passed <input type="checkbox"/> Failed

Education

FGI Guidelines

Presented by:

IMEG

*Respectfully Submitted,
 Cory Majszak 3/27/2020
 WHEA Chapter One Secretary*



WHEA CHAPTER 1 Treasurer Report

President: Mike McGeorge
Vice President: Heather Slottke
Secretary: Cory Majszak
Treasurer: Dave Guberud

Officer at Large: Jim Benedict
Junior Past Pres: Jason Sipiorski
Senior Past Pres: Heather Werner

Date: March 9, 2020

Treasurer Report and 'cleared' Checking account activity for 2/1/2020 to 2/29/2019

Beginning Balance 2/1/2020 from previous report **\$24,127.82**

February cleared Bank Deposit:
none

Electronic Deposits-

5 separate deposits via Clearnet (equating to 5 people * \$50) **\$250.00**
(refer to bank statement for amounts per the 14 deposits)

Expenses-

Electronic withdraw charges- Authnet Gateway – Motus Financial process (\$39.30)
Electronic withdraw charges – CLEARNT LLC monthly fee (\$123.64)

Debit purchases-

none

Checks: Written & Cleared-

none

Ending Balance (bank statement) 2/29/2020

\$24,218.88

Respectfully,

Dave Guberud



Wisconsin Healthcare Engineering Association

Chapter 1 Membership Report March 12, 2020

All members, please be reminded that you need to maintain your personal information on the WHEA state database. Address changes, phone number and email updates can all be accomplished at www.whea.com. If you have never logged onto the new system, please do so and confirm your information.

Membership renewal drive for 2020 is over with an 85% renewal rate. Final numbers are as follows:

Paying Members									
	Beginning of Sept. 2019	DID NOT RENEW	SUBTOTAL	Added in September	Added in October	Added in November	Added in December	Added in February	Current Total
Associate	167	-28	139	6	8	3	2	5	163
Full	80	-9	71	1	1	2	3	1	79
Totals	247	-37	210	7	9	5	5	6	242 TOTAL

Associate	163
Full	79
Honorary	1
In Memoriam	41
Life / Life Inactive	7/6
Mechanic	90
Retired / Retired Inactive	7/2
	396

The State Membership Committee continues to work on the 2020 WHEA Directory – membership roll will be taken from the database soon if not done already. This will be the members who appear in the 2020 directory for WHEA.

Chapter 1 Bylaw review from the November 2017 version. Article IV Section 5:

Section 5. Nomination of Full and Associate Members

- a. Any member of good standing may submit to the Chair of the Membership Committee the applications of any persons who request membership in this Association. The applicant must be referred or sponsored by at least one Full or Life Member in good standing. All applications for membership must be submitted to the Membership Committee with the prevailing dues for the year and any other supporting information as may be legally requested by Chapter I.
- b. The Membership Committee will evaluate prospective members regarding their qualifications as defined by these and the WHEA State bylaws, and will submit their recommendations to the membership at the next regularly scheduled business meeting.
- c. At any regular meeting, eligible members may vote to approve or deny a membership application. A 3/4 majority of eligible voting members present at the meeting will be required for approval of Full Members. Approval of Associate Members must be without a dissenting vote by eligible voting members present at the meeting. An abstention from voting by an eligible member shall not be counted as a vote for or against the acceptance of an applicant for Associate Membership. An applicant may not be considered for membership when present at a meeting as a guest. This recommendation is made to avoid an embarrassing situation in the event an applicant is denied membership. If the vote for membership is unfavorable, or if the applicant does not qualify for membership, he or she will be notified by the Membership Committee and all dues will be returned.
- d. Applicants, not approved for membership, may reapply 12 months after membership has been denied.

Also, Full and Life member sponsors, although not in the bylaws, it is good practice to attend meetings where member candidates you have sponsored are being voted on.

Next month we will look at Sections 1, 2 and 3 of Article IV.

Applications:

6 new applications received

5 applications are ready to bring forth for review, & vote for membership

- **Associate Membership**
Michael Anderson
Sales Engineer at Hydro-Flo Products
Sponsored by Full Member Heather Slottke
- **Associate Membership**
Bridget Fritz
Business Development Director at Moore Construction Services, LLC.
Sponsored by Full Member Jim Benedict
- **Associate Membership**
Heather Shannon
Sales Engineer at Total Water Treatment Systems, Inc.
Sponsored by Full Member Mike McGeorge
- **Associate Membership**
Alexis Nickeas
Service Coordinator at Blair Fire Protection
Sponsored by Full Member Ronald Boecker
- **Associate Membership**
Michael Pampuch
Service Manager at Blair Fire Protection
Sponsored by Full Member Ronald Boecker

End of 03.12.2020 Membership Report.
Respectfully submitted,


Mortenson

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