

**ALL PRICES INCREASE BY 50% ON MOVE-IN AND/OR SHOW DAYS. PLEASE PREORDER.**

Quantity	Table Size	Advance Rate		Floor Rate		Skirt Color	Table Subtotal
		Cost Un-Skirted	Move-in Day Cost	Cost Skirted	Move-in Day Cost		
_____	21/2' x 4' x 30"	\$18.00	\$27.00	_____	\$36.00	\$54.00	\$_____
_____	21/2' x 6' x 30"	\$18.00	\$27.00	_____	\$36.00	\$54.00	\$_____
_____	21/2' x 8' x 30"	\$18.00	\$27.00	_____	\$36.00	\$54.00	\$_____
_____	21/2' x 4' x 42"	\$18.00	\$27.00	_____	\$36.00	\$54.00	\$_____
_____	21/2' x 8' x 42"	\$18.00	\$27.00	_____	\$36.00	\$54.00	\$_____

Table skirting colors: White, Black, Red, Blue, Silver, Burgundy, and Hunter Green

Quantity	Audio/Visual	Days	Price	Move-in Day Cost	A/V Subtotal
_____	DSL Line	_____	\$170 (1st Day)/\$85 (each day after)	\$255 (1st Day)	\$_____
_____	DSL Line (High Speed)	_____	\$200 (1st Day)/\$125 (each day after)	\$300 (1st Day)	\$_____
_____	Restricted Phone Line	_____	\$120 (1st Day)/\$60 (each day after)	\$180 (1st Day)	\$_____
_____	TV (32" Flat Screen)	_____	\$75/per day	\$112.50 (1st Day)	\$_____
_____	TV (46" Flat Screen)	_____	\$100/per day	\$150 (1st Day)	\$_____

Quantity	Furniture	Price for each	Move-in Day Cost	Furniture Subtotal
_____	Tall Cocktail Table	\$18.00	\$27.00	\$_____
_____	High Backed Stools	\$20.00	\$30.00	\$_____
_____	Padded Folding Chairs	\$8.00	\$12.00	\$_____
_____	Waste Basket	\$5.00	\$7.50	\$_____
_____	Easel	\$10.00	\$15.00	\$_____

**NO NEED TO ORDER CARPETING. IT IS INCLUDED IN YOUR BOOTH COST.**

**ONE 110 VOLT AC OUTLET IS INCLUDED WITH YOUR BOOTH COST.**

**Labor Rates** Labor Subtotal

\$45.00 per person-minimum 1 hour      \$60.00 forklift and operator per hour-minimum 1 hour      \$50.00 per banner hung from Catwalk

Work Authorization-We will require labor according to the following schedule:

	# of Workers	Date	Time	Approx. hours
Labor to Set up Display				
Labor to Dismantle Display				
Forklift move-in				
Forklift move-out				
Banner(s) hung from Catwalk				

Note: Forklift will be set up on a time schedule at the service desk. All work is done **only** under the supervision of the Exhibit Representative.

Set-Up: Number of workers \_\_\_\_\_ X Hrs. \_\_\_\_\_ X Rate (\$45.00) = \$ \_\_\_\_\_

Dismantle: Number of workers \_\_\_\_\_ X Hrs. \_\_\_\_\_ X Rate (\$45.00) = \$ \_\_\_\_\_

Load - in: Forklift hours \_\_\_\_\_ X Rate (\$60.00) = \$ \_\_\_\_\_

Load - out: Forklift hours \_\_\_\_\_ X Rate (\$60.00) = \$ \_\_\_\_\_

Shipment Handling Fee: Receiving and transporting to and from booth = **\$30.00**

Banners: Number of Banners \_\_\_\_\_ X Rate (\$50.00)= \$ \_\_\_\_\_

Labor Subtotal  
\$ \_\_\_\_\_

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Cancellations NOT Refundable within Five days of Show. Please make checks (U.S. currency only)

Payable to: La Crosse Center, 300 Harborview Plaza, La Crosse, WI 54601

Email: [office@lacrossecenter.com](mailto:office@lacrossecenter.com)

Phone: 608-789-7400

There is a \$35.00 Charge for Returned Checks.

All Subtotal	\$ _____
5.5 % tax*	\$ _____
<b>Total Cost</b>	<b>\$ _____</b>

\*Tax-exempt certificates must be sent with payment\*

Name of Show: \_\_\_\_\_ Show Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Booth Number: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_/\_\_\_\_/\_\_\_\_

Representative Name: \_\_\_\_\_ Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Signature on Card: \_\_\_\_\_

>>>>>>Do not email credit card payment<<<<<<

>>>All Credit Card Payments must be phoned in, mailed in, or paid in person<<<

Please mail original form with payment      Effective February 28, 2020