



# WISCONSIN HEALTHCARE ENGINEERING ASSOCIATION

## Healthcare Construction Certificate (HCC) Renewal Application

As a Healthcare Construction Certificate (HCC) program certificate holder you understand the importance of the program and the positive impact it has on the healing environment. By renewing your certificate you demonstrate your continued dedication to understanding the unique requirements of working in healthcare facilities.

WHEA's Healthcare Construction Certificate is valid for three (3) years from the date it was issued. You can find a list of HCC certificate holders and their expiration dates on [www.whea.com](http://www.whea.com) under the "Education" tab drop-downs. Upon successful completion of the HCC renewal requirements you will receive a confirmation letter, new certificate, business card and hardhat decal\*.

### Healthcare Construction Certificate Renewal Requirements:

1. Complete a minimum of 8.0 educational contact hours provided by WHEA, ASHE or other healthcare focused educational provider.\*\*
2. Complete and submit:
  - a. This renewal application.
  - b. A renewal fee of \$25 is required\*\*\*.
  - c. Proof of 8.0 educational contact hours described in item 1 above.

Name (First & Last): \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date original certificate was issued: \_\_\_\_\_

If you require assistance or for more information, please contact WHEA's Administrative Assistant at (920) 570-4081. **Please mail this completed application along with the renewal fee and any required documentation to: WHEA, PO Box 1782, Appleton, WI 54912.**

\* Most hardhat manufacturers recommend replacing hard hats every five (5) years. If you require a replacement decal, please contact WHEA's Administrative Assistant.

\*\* Education hours provided by organizations other than WHEA will need to be approved by the EPDC before renewal will be granted.

\*\*\* This fee covers the cost to maintain the HCC database and issue new certificates and hard hat decals. If you choose to retake the HCC program the \$25 fee will be waived.